

THE TENDER BULLETIN

NUMBER 18 OF 2017/2018

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DEPARTMENT OF FINANCE



NORTH WEST



PROVINCIAL GOVERNMENT

REPUBLIC OF SOUTH AFRICA

**PROVINCIAL SUPPLIER MANAGEMENT
SERVICES**

1. IMPORTANT INFORMATION

- For new subscriptions and enquiries please contact : Ms M.G. Mothibedi (018) 388 4227/4235 and Ms N.E. Makhoeng (018) 388 4227/4230/4235. For more information on bids invitations, please contact the person listed on the bid under 'Contact Person'.
- Annual subscription fee for the Bulletin is R50.00
- It is the responsibility of the bidder to obtain bid documents from relevant Departments.
- Please check the required deposit for each bid.
- Bids documents should be duly completed, signed sealed in an envelope: marked bid number, closing date and time; and should be deposited in the relevant bid box not later than 11:00 am on the closing date.
- No exceptions will be made.
- Please comply with General Conditions of the Contract (GCC – Annexure A)
- No telegraphic, facsimile or e-mailed bids will be considered.
- Provincial Departments reserve the right to accept any bid in whole or in part and do not bind themselves to accept lowest or any bid offer.
- Bidders may ask the Departments in writing to explain whatever the bidder needs an explanation on.

NOTE VERY WELL

SHOULD THE TAX CLEARANCE BE NOT ATTACHED, BE NOT THE ORIGINAL COPY OR BE NOT SIGNED BY SARS ON THE CLOSING DATE OF THE INVITED BID, THE BID WILL BE DECLARED INVALID.

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The Tender Bulletin is obtainable from :The Provincial Supply Chain Management, First Floor, Botshelo Water Building, University Drive, MMABATHO, 2735.

2. BIDDING INFORMATION

2.1. Bidding Requirements

The bidder must :-

- Be 18 years old or above.
- Be a South African Citizen.
- Have a registered business for a particular service or supply.
- Obtain an original valid Tax Clearance Certificate for the business/company from the South African Revenue Services (SARS). Certificate should not be more than 12 months old from the date of issue to the time when the bid closes.
- All Construction businesses should register their companies with the Construction Industry Development Board (CIDB – may be contacted at www.cidb.gov.za)
- Security businesses should register their companies with Private Security Industry Regulatory Authority (PSIRA may be contacted at 012 – 337 5695, Fax No. 012 – 326 6128).
- Residential Construction businesses should register their companies with NHBRC (National Housing Building Research Council)
- Physical existence of the business is a requirement.

Bidders are required to :-

- Make use of the prescribed Standard Bid Documents (SBD) forms compiled in the bid document.
- Insert prices and other required information in the appropriate spaces on the prescribed forms.
- Furnish other information if required, e.g. samples/pamphlets.
- Complete preference points claim forms (in terms of the Preferential procurement Regulations, 2001).
- Submit Company Registration Certificate (e.g, CK1) and other Business Statutory Registration documents (e.g. NHBRC, CIDB, PSIRA, etc)

General Bid Requirements :-

- Late bids are not considered. Bids are late if they are received at the address given in the bid document; after the closing date and time.
- Bids are valid for a period of 90 days.
- All bids must be quoted in South African currency and must be VAT inclusive.
- All relevant forms attached to the bid must be completed and signed in ink where applicable; by a duly authorised official.
- Original valid Tax Clearance Certificate signed and stamped by the Receiver of Revenue must be attached.
- In case of Joint Ventures; Original valid Tax Clearance Certificates of both/all companies and a signed Agreement by the parties involved.
- Copy of the company registration certificate from the Registrar of Companies (CIPRO). If it is a JV, copies of both/all companies.
- Copies of identity documents of Main Shareholders of the Company. If JV; copies of IDs of main share holders of both/all companies.

2.2. Lodging and Closing of Bids

- Bids shall be lodged not later than 11:00 on the closing date.
- Each bid should be lodged in a sealed separate envelope with the name and address of the bidder, bid number, closing date and time of such a bid.
- Bids received after the specified closing time shall be regarded as late and will not be accepted.
- After the closing time, bids are opened in public and names of bidders are read out. Only prices for bids in construction, civil, mechanical and electrical works categories may be disclosed in public.

2.3. The bidding process

2.3.1. Why the Bidding process

- To comply with Section 217 of the Constitution.
- To comply with the concept of Supply Chain Management.
- To enforce the application of Preferential Procurement Policy Framework Act.
- To encourage competition among suppliers.
- To procure goods and services to State Departments.

2.3.2. What to consider before bidding (Refer also to 2.1 above)

- Register your Business with Registrar of Companies.
- Register with SARS for Tax Clearance Certificate.
- Do you have the required capacity to provide goods and services to client Departments?
- Do you have the required resources?
- Do you have enough time to complete the contract taking into account your current work load?
- In case of Joint Ventures, a statement of Agreement of both parties should be available.

2.3.3. Invalidity of bids

- Failure to submit a bid document on time.
- Failure to sign a bid document.
- Failure to submit samples when requested to do so.
- Failure to attend a compulsory site inspection meeting.
- Failure to attend a compulsory briefing session.
- Usage of tippex when completing a bid document.
- Failure to complete bid prices in figures and in words.
- Submission of a faxed bid document.
- Failure to attach copy of your identity document.
- Provision of incorrect or misleading information.
- Failure to comply with the specifications.
- Failure to submit a receipt as proof of purchase of a bid document.
- Failure to complete preference point forms.
- Failure to attach your original, valid Tax Clearance Certificate.
- Failure to submit company registration certificate/s.
- Failure to submit necessary documents OR any one of the requirements stipulated in the bid document.

IMPORTANT NOTICE

*All the Departments do not bind themselves to accept any bid which is incomplete or award the lowest scoring points bidder **AND** they can award the bid as whole or in part.

*Bidders should submit original and valid **B-BBEE Status Level Verification Certificate** or original certified copies thereof to substantiate their B-BBEE rating claims. **Failure** to submit such certificate will result in the bidder **not qualifying** for preference points for B-BBEE. The bidders must submit verification certificates that are accredited by SANAS (South African National Accreditation System) IRBA (Independent Regulatory Board of Auditors)

2.4. Role of the Supplier Development Sub Directorate

- Maintenance of the Provincial Supplier Database.
- Tender Advisory Services, i.e.
 - Provision of general information on all matters related to the Government bidding process.
 - Managing the (ERS) Electronic Response System.
 - Rendering of assistance to bidders in the completion of bid documents.
 - Monitoring presentations during briefing sessions and site inspections.
 - Managing subscriptions, compilation and distribution of the Tender Bulletin.
 - Assisting Client Departments with Tender Administration Issues.
- Conducting Outreach Programmes, i.e. organising workshops and training on the Government bidding process for Rural Communities, SMMEs, Youth, Disabled and Historically Disadvantaged Businesses.

2.5. Applicable Legislative and Regulatory prescripts

The following prescripts should be adhered to by all Provincial departments and Bidders :-

- The Constitution of the Republic of South Africa, Act No. 108 of 1996.
- Preferential Procurement Policy Framework Act, Act No. 5 of 2000.
- Preferential Procurement Regulations, 2001.
- Public Finance Management Regulations: Framework for Supply Chain Management published on 05 December 2003.
- All National and Provincial Practice Notes on supply Chain Management and other sectoral legislation.

3. INVITATIONS

DEPARTMENT	BID NO & CRITERIA	DESCRIPTION	CONTACT	CLOSING DATE
Department of Public Works and Roads	PWR24/17 80/20	Repairs and Renovations of Brits Sub-district Offices. 4GB Grading or higher is required for this project. A non-refundable deposit of R500.00 is payable for this document. <u>COMPULSORY BRIEFING MEETING</u> Date : 23 August 2017 Time : 10h00 Venue: DPWR, Brits Sub-district Office Brits	Mr J Makgamatha At 014 523 5755	08 September 2017 At 11h00
Department of Public Works and Roads	PWR25/17 80/20	Repairs and Renovations of Rustenburg Sub-district Stores, Workshop and Office. 4GB Grading or higher is required for this project. A non-refundable deposit of R500.00 is payable for this document. <u>COMPULSORY BRIEFING MEETING</u> Date : 23 August 2017 Time : 1300 Venue: Zendellin Street, Industrial Site at Rustenburg	Mr J Makgamatha At 014 523 5755	08 September 2017 At 11h00
Department of Public Works and Roads	PWR26/17 80/20	Repairs and Renovations of Rustenburg District Administration Building Offices. 4GB Grading or higher is required for this project. A non-refundable deposit of R500.00 is payable for this document. <u>COMPULSORY BRIEFING MEETING</u> Date : 23 August 2017 Time : 13h00 Venue: Zendellin Street, Industrial Site at Rustenburg	Mr J Makgamatha At 014 523 5755	08 September 2017 At 11h00
Department of Public Works and Roads	PWR17/17 80/20	Design, Manufacture, Installation and commissioning of High Voltage Switchgear and Equipment for Garona Buildings. 5 EP Grading or higher is required for this project. A non-refundable deposit of R500.00 is payable for this document. <u>COMPULSORY BRIEFING MEETING</u> Date : 24 August 2017 Time : 10h00 Venue: Ngaka Modiri Molema District	Mr E Naude At 018 388 4523	06 September 2017 At 11h00

DEPARTMENT	BID NO & CRITERIA	DESCRIPTION	CONTACT	CLOSING DATE
Department of Community Safety and Transport Management	Re-advert CS&TM 06/17/18 80/20	The request for proposal for the Provision of Car rental service at Pilanesberg International Airport in the North West Province of South Africa for a period of three (03) years. A non-refundable deposit of R200.00 is payable for this document. <u>COMPULSORY BRIEFING MEETING</u> <i>Date : 11 August 2017</i> <i>Time : 11h00</i> <i>Venue: Pilanesburg Airport</i>	<u>For Bid Documents</u> Ms Mmagauta Tel: 018 200 8363 <u>For Bid Specification</u> Mr Padi 014 552 1261	18 August 2017 At 11h00
Department of Community Safety and Transport Management	Re-advert CS&TM 04/17/18 80/20	The request for proposal for the Provision of Coffee Shop (Kiosk) service at Pilanesberg International Airport in the North West Province of South Africa for a period of three (03) years. A non-refundable deposit of R200.00 is payable for this document. <u>COMPULSORY BRIEFING MEETING</u> <i>Date : 11 August 2017</i> <i>Time : 10h00</i> <i>Venue: Pilanesburg Airport</i>	<u>For Bid Documents</u> Ms Mmagauta Tel: 018 200 8363 <u>For Bid Specification</u> Mr Padi 014 552 1261	18 August 2017 At 11h00
Department of Community Safety and Transport Management	Re-advert CS&TM 05/17/18 80/20	The request for proposal for the Provision of Avas and Jet Fuel at Pilanesberg International Airport in the North West Province of South Africa for a period of three (03) years. A non-refundable deposit of R200.00 is payable for this document. <u>COMPULSORY BRIEFING MEETING</u> <i>Date : 11 August 2017</i> <i>Time : 10h30</i> <i>Venue: Pilanesburg Airport</i>	<u>For Bid Documents</u> Ms Mmagauta Tel: 018 200 8363 <u>For Bid Specification</u> Mr Padi 014 552 1261	18 August 2017 At 11h00
Department of Community Safety and Transport Management	Re-advert CS&TM 07/17/18 80/20	The request for proposal for the Provision of Shuttle Services at Pilanesberg International Airport in the North West Province of South Africa for a period of three (03) years. A non-refundable deposit of R200.00 is payable for this document. <u>COMPULSORY BRIEFING MEETING</u> <i>Date : 11 August 2017</i> <i>Time : 11h30</i> <i>Venue: Pilanesburg Airport</i>	<u>For Bid Documents</u> Ms Mmagauta Tel: 018 200 8363 <u>For Bid Specification</u> Mr Padi 014 552 1261	18 August 2017 At 11h00

Further Information on the above tenders (Department of Safety and Transport Management):

Bid documents will be collected from 07 August 2017 at the Department of Community Safety and Transport Management, New Office Building, Revenue Office No. 018, Ground Floor – Ngaka Modiri Molema Road (next to Old Parliament Building – Near the Stadium) Mahikeng 2735 and at the Website : www.etender.gov.za. They will also close at The North West Provincial Department of Community Safety and Transport Management, Safety House, 31 – 34 Molopo Road, Mahikeng (Main Entrance) Security Check Point.

NB: Any queries regarding Compulsory Briefing Session and Closing dates of bids **MUST** be directed to Departmental Officials on the Contact Person List **BUT NOT** Provincial Supply Chain Management Office (PSCMO)

4. EXTENSION OF CLOSING DATE AND TIME

TENDER NUMBER	DESCRIPTION	EXTENSION OFCLOSING DATE AND TIME	ENQUIRY
NWDC/PRO029/2017	<p>Request for Proposals: Investors are hereby invited to invest and partner with the North West Development Corporation (SOC) Ltd in the drive to increase Revenue and Refurbish Properties to ensure sustainability and profitability of the Golden Leopard Resorts (GLR):</p> <p>Bakgatla Resort, Manyane Resort, Madikwe River lodge and Christiana all seasons Resort.</p>	05 th Tuesday ,September2017 @ 12:00, Mmabatho Branch Office 30 James Watt Crescent, Mahikeng	<p>Tshepo Shai Project Manager (018) 381 3663 tshepos@nwdc.co.za</p> <p>Bidding Doc: Neo Mogashane – Senior Procurement Officer (014) 594 2570 neom@nwdc.co.za</p>
NWDC/PRO030/2017	<p>Request for Proposals: Investors are hereby invited to invest and partner with the North West Development Corporation (SOC) Ltd for the Upgrade and Expansion of Mogwase Shopping Complex including the development of adjacent vacant land to the Complex.</p>	06 th Wednesday,September2017 @ 12:00, Mmabatho Branch Office 30 James Watt Crescent, Mahikeng	<p>Brian Nkhumeleni Project Manager (018)381-3663 briann@nwdc.co.za</p> <p>Bidding Doc: Neo Mogashane – Senior Procurement Officer (014) 594 2570 neom@nwdc.co.za</p>

PLEASE NOTE:

Only the bidders who attended a compulsory briefing session on Monday 17th July 2017 at Manyane Golden Resorts and Mogwase Shopping Complex are to participate on this tender.

5. NOTICE TO ALL SUPPLIERS

- 5.1. Service providers who resides within the boundaries of the North West Province are hereby invited to register their companies in the Provincial Supplier Database and Central Supplier Database (CSD). There is no closing date.
- 5.2. Tender Bulletin subscribers are reminded to check the validity of their subscriptions and renew it on or before the expiry date. Note that the expiry date is twelve months after the date of first subscription.
- 5.3. Communities, Youth, SMMEs and Disabled people who wish to be work-shopped or trained on the Government Bidding Process should contact Margaret Molale at 018 – 388 3935 or 4227.
- 5.4. Bidders who have complaints regarding bid contracts may forward their complaints to Mr M.E. Tlang, Compliance Unit, Provincial Supply Chain Management, Private Bag X2132, MMABATHO, 2735; or First Floor Botshelo Water Building, Univeristy Drive, MMABATHO, 2735; or call him at 018 – 388 5145.
- 5.5. Any enquiries regarding Policies and Prescripts of Procurement in the Government Sector and this Division (Provincial Supply Chain Management Office - PSCM) may be forwarded to Mr M.M. Moetapele at 018 – 388 5193.
- 5.6. Further information and queries may be directed to The Director, Provincial Supply Chain Management, Private Bag X2132, MMABATHO, 2735; or First Floor Botshelo Water Building, Univeristy Drive, MMABATHO,2735.

6. BULLETIN

NB : Bidders are advised to read the entire Bulletin. No Official of the Provincial SupplyChain Management will be held responsible for loss of opportunity due to submission of incorrect address, or delays caused by the Post Office, or non-renewal of the subscription.

Web Address: www.etenders.gov.za (for tenders)

www.treasury.nwpg.gov.za (for Provincial Tender Bulletin)

csd@treasury.gov.za (for information on self-registration: CSD)

www.csd.gov.za (for Steps on Self-registration)