

THE TENDER BULLETIN

NUMBER 21 OF 2017/2018

DATE: 25 AUGUST 2017

DEPARTMENT OF FINANCE



NORTH WEST



PROVINCIAL GOVERNMENT

REPUBLIC OF SOUTH AFRICA

PROVINCIAL SUPPLIER MANAGEMENT SERVICES

1. IMPORTANT INFORMATION

- For new subscriptions and enquiries please contact : Ms M.G. Mothibedi (018) 388 4227/4235 and Ms N.E. Makhoeng (018) 388 4227/4230/4235. For more information on bids invitations, please contact the person listed on the bid under 'Contact Person'.
- Annual subscription fee for the Bulletin is R50.00
- It is the responsibility of the bidder to obtain bid documents from relevant Departments.
- Please check the required deposit for each bid.
- Bids documents should be duly completed, signed sealed in an envelope: marked bid number, closing date and time; and should be deposited in the relevant bid box not later than 11:00 am on the closing date.
- No exceptions will be made.
- Please comply with General Conditions of the Contract (GCC – Annexure A)
- No telegraphic, facsimile or e-mailed bids will be considered.
- Provincial Departments reserve the right to accept any bid in whole or in part and do not bind themselves to accept lowest or any bid offer.
- Bidders may ask the Departments in writing to explain whatever the bidder needs an explanation on.

NOTE VERY WELL

SHOULD THE TAX CLEARANCE BE NOT ATTACHED, BE NOT THE ORIGINAL COPY OR BE NOT SIGNED BY SARS ON THE CLOSING DATE OF THE INVITED BID, THE BID WILL BE DECLARED INVALID.

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The Tender Bulletin is obtainable from :The Provincial Supply Chain Management, First Floor, Botshelo Water Building, University Drive, MMABATHO, 2735.

2. BIDDING INFORMATION

2.1. Bidding Requirements

The bidder must :-

- Be 18 years old or above.
- Be a South African Citizen.
- Have a registered business for a particular service or supply.
- Obtain an original valid Tax Clearance Certificate for the business/company from the South African Revenue Services (SARS). Certificate should not be more than 12 months old from the date of issue to the time when the bid closes.
- All Construction businesses should register their companies with the Construction Industry Development Board (CIDB – may be contacted at www.cidb.gov.za)
- Security businesses should register their companies with Private Security Industry Regulatory Authority (PSIRA may be contacted at 012 – 337 5695, Fax No. 012 – 326 6128).
- Residential Construction businesses should register their companies with NHBRC (National Housing Building Research Council)
- Physical existence of the business is a requirement.

Bidders are required to :-

- Make use of the prescribed Standard Bid Documents (SBD) forms compiled in the bid document.
- Insert prices and other required information in the appropriate spaces on the prescribed forms.
- Furnish other information if required, e.g. samples/pamphlets.
- Complete preference points claim forms (in terms of the Preferential procurement Regulations, 2001).
- Submit Company Registration Certificate (e.g, CK1) and other Business Statutory Registration documents (e.g. NHBRC, CIDB, PSIRA, etc)

General Bid Requirements :-

- Late bids are not considered. Bids are late if they are received at the address given in the bid document; after the closing date and time.
- Bids are valid for a period of 90 days.
- All bids must be quoted in South African currency and must be VAT inclusive.
- All relevant forms attached to the bid must be completed and signed in ink where applicable; by a duly authorised official.
- Original valid Tax Clearance Certificate signed and stamped by the Receiver of Revenue must be attached.
- In case of Joint Ventures; Original valid Tax Clearance Certificates of both/all companies and a signed Agreement by the parties involved.
- Copy of the company registration certificate from the Registrar of Companies (CIPRO). If it is a JV, copies of both/all companies.
- Copies of identity documents of Main Shareholders of the Company. If JV; copies of IDs of main share holders of both/all companies.

2.2. Lodging and Closing of Bids

- Bids shall be lodged not later than 11:00 on the closing date.
- Each bid should be lodged in a sealed separate envelope with the name and address of the bidder, bid number, closing date and time of such a bid.
- Bids received after the specified closing time shall be regarded as late and will not be accepted.
- After the closing time, bids are opened in public and names of bidders are read out. Only prices for bids in construction, civil, mechanical and electrical works categories may be disclosed in public.

2.3. The bidding process

2.3.1. Why the Bidding process

- To comply with Section 217 of the Constitution.
- To comply with the concept of Supply Chain Management.
- To enforce the application of Preferential Procurement Policy Framework Act.
- To encourage competition among suppliers.
- To procure goods and services to State Departments.

2.3.2. What to consider before bidding (Refer also to 2.1 above)

- Register your Business with Registrar of Companies.
- Register with SARS for Tax Clearance Certificate.
- Do you have the required capacity to provide goods and services to client Departments?
- Do you have the required resources?
- Do you have enough time to complete the contract taking into account your current work load?
- In case of Joint Ventures, a statement of Agreement of both parties should be available.

2.3.3. Invalidity of bids

- Failure to submit a bid document on time.
- Failure to sign a bid document.
- Failure to submit samples when requested to do so.
- Failure to attend a compulsory site inspection meeting.
- Failure to attend a compulsory briefing session.
- Usage of tippex when completing a bid document.
- Failure to complete bid prices in figures and in words.
- Submission of a faxed bid document.
- Failure to attach copy of your identity document.
- Provision of incorrect or misleading information.
- Failure to comply with the specifications.
- Failure to submit a receipt as proof of purchase of a bid document.
- Failure to complete preference point forms.
- Failure to attach your original, valid Tax Clearance Certificate.
- Failure to submit company registration certificate/s.
- Failure to submit necessary documents OR any one of the requirements stipulated in the bid document.

IMPORTANT NOTICE

*All the Departments do not bind themselves to accept any bid which is incomplete or award the lowest scoring points bidder **AND** they can award the bid as whole or in part.

*Bidders should submit original and valid **B-BBEE Status Level Verification Certificate** or original certified copies thereof to substantiate their B-BBEE rating claims. **Failure** to submit such certificate will result in the bidder **not qualifying** for preference points for B-BBEE. The bidders must submit verification certificates that are accredited by SANAS (South African National Accreditation System) IRBA (Independent Regulatory Board of Auditors)

2.4. Role of the Supplier Development Sub Directorate

- Maintenance of the Provincial Supplier Database.
- Tender Advisory Services, i.e.
 - Provision of general information on all matters related to the Government bidding process.
 - Managing the (ERS) Electronic Response System.
 - Rendering of assistance to bidders in the completion of bid documents.
 - Monitoring presentations during briefing sessions and site inspections.
 - Managing subscriptions, compilation and distribution of the Tender Bulletin.
 - Assisting Client Departments with Tender Administration Issues.
- Conducting Outreach Programmes, i.e. organising workshops and training on the Government bidding process for Rural Communities, SMMEs, Youth, Disabled and Historically Disadvantaged Businesses.

2.5. Applicable Legislative and Regulatory prescripts

The following prescripts should be adhered to by all Provincial departments and Bidders :-

- The Constitution of the Republic of South Africa, Act No. 108 of 1996.
- Preferential Procurement Policy Framework Act, Act No. 5 of 2000.
- Preferential Procurement Regulations, 2001.
- Public Finance Management Regulations: Framework for Supply Chain Management published on 05 December 2003.
- All National and Provincial Practice Notes on supply Chain Management and other sectoral legislation.

3. INVITATIONS

DEPARTMENT	BID NO & CRITERIA	DESCRIPTION	CONTACT	CLOSING DATE
Department of Public Works and Roads	PWR34/17 80/20	Provision of leased office accommodation for the Department of Culture Arts and Traditional Affairs at Matlosana Service Point in Klerksdorp for a period of 36 months. <u>COMPULSORY BRIEFING SESSION</u> Date: 14 th September 2017 Venue: DPWR Offices at 13 Kruis Street Potchestroom Time: 10h00	Ms. P. Yuze at 018 388 4639 OR Mr W Lechoenyo at 018 388 4595	29 September 2017 At 11h00
Department of Public Works and Roads	PWR40/17 80/20	Provision of leased office accommodation for the Department of Culture Arts and Traditional Affairs at Maquassi Hills Service Point in Wolmaransstad for a period of 36 months. <u>COMPULSORY BRIEFING SESSION</u> Date: 14 th September 2017 Venue: DPWR Offices at 13 Kruis Street Potchestroom Time: 10h00		
Department of Public Works and Roads	PWR42/17 80/20	Provision of leased office accommodation for the Department of Culture Arts and Traditional Affairs at Tlokwe District Office in Potchefstroom for a period of 36 months. <u>COMPULSORY BRIEFING SESSION</u> Date: 14 th September 2017 Venue: DPWR Offices at 13 Kruis Street Potchestroom Time: 10h00		
Department of Public Works	PWR48/17 80/20	Provision of leased office accommodation for the Department of Culture, Arts and Traditional Affairs at Dr Kenneth Kaunda District office in Potchefstroom for a period of 36 months. <u>COMPULSORY BRIEFING SESSION</u> Date: 14 th September 2017 Venue: DPWR Offices at 13 Kruis Street Potchestroom Time: 10h00		

Department of Public Works and Roads	PWR35/7 80/20	Provision of leased office accommodation for the Department of Culture Arts and Traditional Affairs at Rustenburg Service Point in Rustenburg for a period of 36 months. <i>Date: 13th September 2017</i> <i>Venue: DPWR Offices at Zendellin Street Industrial Sites in Rustenburg</i> <i>Time: 10h00</i>	Ms. P. Yuze at 018 388 4639 OR Mr W Lechoenyo at 018 388 4595	29 September 2017 At 11h00
Department of Public Works and Roads	PWR37/17 80/20	Provision of leased office accommodation for the Department of Culture Arts and Traditional Affairs at Madibeng Service Point in Brits for a period of 36 months. <i>Date: 13th September 2017</i> <i>Venue: DPWR Offices at Zendellin Street Industrial Sites in Rustenburg</i> <i>Time: 10h00</i>		
Department of Public Works and Roads	PWR46/17 80/20	Provision of leased office accommodation for the Department of Culture Arts and Traditional Affairs at Kgetleng Service Point in Swartruggens for a period of 36 months. <i>Date: 13th September 2017</i> <i>Venue: DPWR Offices at Zendellin Street Industrial Sites in Rustenburg</i> <i>Time: 10h00</i>		
Department of Public Works and Roads	PWR47/17 80/20	Provision of leased office accommodation for the Department of Culture Arts and Traditional Affairs at Rustenburg District Office in Rustenburg for a period of 36 months. <i>Date: 13th September 2017</i> <i>Venue: DPWR Offices at Zendellin Street Industrial Sites in Rustenburg</i> <i>Time: 10h00</i>		
Department of Public Works and Roads	PWR 32/17 80/20	Provision of Leased Office Accommodation for the Department of Culture, Arts and Traditional Affairs Ratlou Service Point in Setlagole for the period of 36 Months . <u>COMPULSORY BRIEFING SESSION</u> <i>Date: 11th September 2017</i> <i>Venue: DPWR Offices at Ngaka Modiri Molema District Boardroom</i> <i>Time: 10h00</i>		

Department of Public Works and Roads	PWR 36/17 80/20	Provision of Leased Office Accommodation for the Department of Culture, Arts and Traditional Affairs Ditsobotla Service Point in Lichtenburg for the period of 36 Months <u>COMPULSORY BRIEFING SESSION</u> <i>Date: 11th September 2017</i> <i>Venue: DPWR Offices at Ngaka Modiri Molema Boardroom District, Old Parliament</i> <i>Time: 10h00</i>		
Department of Public Works and Roads	PWR 38/17 80/20	Provision of Leased Office Accommodation for the Department of Culture, Arts and Traditional Affairs Mafikeng Service Point in Mafikeng for the period of 36 Months <u>COMPULSORY BRIEFING SESSION</u> <i>Date: 11th September 2017</i> <i>Venue: DPWR Offices at Ngaka Modiri Molema District Boardroom, Old Parliament</i> <i>Time: 10h00</i>		
Department of Public Works and Roads	PWR39/17 80/20	Provision of Leased Office Accommodation for the Department of Culture, Arts and Traditional Affairs Ramotshere Moiloa tlou Service Point in Zeerust for the period of 36 Months <u>COMPULSORY BRIEFING SESSION</u> <i>Date: 11th September 2017</i> <i>Venue: DPWR Offices at Ngaka Modiri Molema District Boardroom, Old Parliament</i> <i>Time: 10h00</i>		
Department of Public Works and Roads	PWR 45/17 80/20	Provision of Leased Office Accommodation for the Department of Culture, Arts and Traditional Affairs Mafikeng District Office in Mafikeng for the period of 36 Months <u>COMPULSORY BRIEFING SESSION</u> <i>Date: 11th September 2017</i> <i>Venue: DPWR Offices at Ngaka Modiri Molema, District Boardroom, Old Parliament</i> <i>Time: 10h00</i>		
Department of Public Works and Roads	PWR 31/17 80/20	Provision of Leased Office Accommodation for the Department of Culture, Arts and Traditional Affairs at Mamusa Service Point in Schweizer Reneke for the period of 36 Months <i>Date: 15th September 2017</i> <i>Venue: DPWR Office, Industrial Sites Vryburg</i> <i>Time: 10h00</i>	Ms. P. Yuze at 018 388 4639 OR Mr W Lechoenyo at 018 388 4595 OR Ms L. Mothusi at 018 388 1321	29 September 2017 At 11h00

Department of Public Works and Roads	PWR 33/17 80/20	<p>Provision of Leased Office Accommodation for the Department of Culture, Arts and Traditional Affairs at Kagisano Molopo Service Point in Ganyesa for the period of 36 Months</p> <p><u>COMPULSORY BRIEFING SESSION</u> Date: 15th September 2017 Venue: DPWR Office, Industrial Sites Vryburg Time: 10h00</p>	<p>Ms. P. Yuze at 018 388 4639 OR Mr W Lechoenyo at 018 388 4595 OR Ms L. Mothusi at 018 388 1321</p>	
Department of Public Works and Roads	PWR 41/17 80/20	<p>Provision of Leased Office Accommodation for the Department of Culture, Arts and Traditional Affairs at Tswaing Service Point in Delareyville for the period of 36 Months</p> <p><u>COMPULSORY BRIEFING SESSION</u> Date: 15th September 2017 Venue: DPWR Office, Industrial Sites Vryburg Time: 10h00</p>		
Department of Public Works and Roads	PWR 43/17 80/20	<p>Provision of Leased Office Accommodation for the Department of Culture, Arts and Traditional Affairs at Lekwa Teemane Service Point in Christiana for the period of 36 Months</p> <p><u>COMPULSORY BRIEFING SESSION</u> Date: 15th September 2017 Venue: DPWR Office, Industrial Sites Vryburg Time: 10h00</p>		
Department of Public Works and Roads	PWR 44/17 80/20	<p>Provision of Leased Office Accommodation for the Department of Culture, Arts and Traditional Affairs at Naledi Service Point in Vryburg for the period of 36 Months</p> <p><u>COMPULSORY BRIEFING SESSION</u> Date: 15th September 2017 Venue: DPWR Office, Industrial Sites Vryburg Time: 10h00</p>		
Department of Public Works and Roads	PWR49/ 17 80/20	<p>Provision of leased office accommodation for the Department of Culture Arts and Traditional Affairs at Tshing Service Point in Ventersdorp for a period of 36 months</p> <p><u>COMPULSORY BRIEFING SESSION</u> Date: 14th September 2017 Venue: DPWR Offices at 13 Kruis Street Potchestroom Time: 10h00</p>	<p>Ms. P. Yuze at 018 388 4639 OR Mr W Lechoenyo at 018 388 4595</p>	<p>29 September 2017 At 11h00</p>

COLLECTION AND CLOSING OF BID DOCUMENTS

Bid documents will be available from 28th August 2017 at Department of Public Works and Roads, Ngaka Modiri Molema Road, Old Parliament Building Gate house Mmabatho at a non refundable fee of R 500.00 for each bid or be deposited at the following banking details:

Account Name: NW – Department of Public Works and roads
 Bank Name: ABSA
 Account no: 4085956856
 Branch Code: 634540
 Ref.No. Quote Company name and Bid Number

Functionality as specified and detailed in the Bid Document

Minimum Qualifying threshold is **60%**

Tender Validity Period is **120 days** for each bid.

Closing date: **29th September 2017 @11H00**

DEPARTMENT	BID NO & CRITERIA	DESCRIPTION	CONTACT	CLOSING DATE
Department of Community Safety and Transport Management	CS&TM 08/17/18 80/20	Request for proposal for the resuscitation of government garages in the four districts Municipalities of the North West Province for a period of twenty (20) years. A non-refundable deposit of R200.00 is payable for this document. <u>COMPULSORY BRIEFING MEETING</u> <i>Date : 08 September 2017</i> <i>Time : 10h00</i> <i>Venue: Safety House, No. 34 Molopo Road Mafikeng</i>	<u>For Bid Documents</u> Ms Mmagauta Marumo Tel: 018 200 8363 <u>For Bid Specification</u> Mr P Mosiane 018 200 8072	28 September 2017 At 11h00
Department of Community Safety and Transport Management	CS&TM 09/17/18 80/20	The request for proposal to Appoint Transactional Advisor for the Implementation of Integrated Subsidised Public transport Services in the Dr Kenneth Kaunda, Ngaka Modiri Molema, Dr Ruth Segomotsi Mompoti and Bojanala Districts Municipalities for a period of four (4) years. A non-refundable deposit of R200.00 is payable for this document. <u>COMPULSORY BRIEFING MEETING</u> <i>Date : 08 September 2017</i> <i>Time : 11h30</i> <i>Venue: Safety House, No. 34 Molopo Rd Mafikeng</i>	<u>For Bid Documents</u> Ms Mmagauta Marumo Tel: 018 200 8363 <u>For Bid Specification</u> Mr P Mohono 018 200 8086	28 September 2017 At 11h00

Further Information on the above tenders (Department of Safety and Transport Management):

Bid documents will be collected from 22 August 2017 at the Department of Community Safety and Transport Management, New Office Building, Revenue Office No. 018, Ground Floor – Ngaka Modiri Molema Road (next to Old Parliament Building – Near the Stadium) Mahikeng 2735 and at the Website : www.etender.gov.za. They will also close at The North West Provincial Department of Community Safety and Transport Management, Safety House, 31 – 34 Molopo Road, Mahikeng (Main Entrance) Security Check Point.

DEPARTMENT	BID NO & CRITERIA	DESCRIPTION	CONTACT	CLOSING DATE
Department of Tourism	NWDOT 2017/12 80/20	Conduct of Socio-Economic Impact of Study of Tourism on the North West Province Communities. A non-refundable deposit of R100.00 is payable for this document. <u>COMPULSORY BRIEFING MEETING</u> <i>Date : 05 September 2017</i> <i>Time : 10h00</i> <i>Venue: Mafikeng Hotel School, Conference Centre Mafikeng</i>	<u>For Bid Documents</u> Ms A Moeketsi 018 3788 2706 Ms M Sebogodi 018 388 1478 <u>For Bid Specification</u> Mr Ishmael Kgokgong 018 3877880 / 1 Mr Lerato Marakalla 018 387 7880/1	18 September 2017 At 11h00

Further Information on the above tenders (Department of Tourism):

Bid documents will be collected at the Department of Tourism, SCM Office No. 764/754/747, 1st Floor West Wing, Garona Building, upon a payment of non-refundable deposit of R100.00 WeekdayA (Monday to Friday) starting from 30 August 2017.

NB: Any queries regarding Compulsory Briefing Session and Closing dates of bids **MUST be directed to Departmental Officials on the Contact Person List **BUT NOT** Provincial Supply Chain Management Office (PSCMO)**

4. NOTICE TO ALL SUPPLIERS

- 4.1. Service providers who resides within the boundaries of the North West Province are hereby invited to register their companies in the Provincial Supplier Database and Central Supplier Database (CSD). There is no closing date.
- 4.2. Tender Bulletin subscribers are reminded to check the validity of their subscriptions and renew it on or before the expiry date. Note that the expiry date is twelve months after the date of first subscription.
- 4.3. Communities, Youth, SMMEs and Disabled people who wish to be work-shopped or trained on the Government Bidding Process should contact Margaret Molale at 018 – 388 3935 or 4227.
- 4.4. Bidders who have complaints regarding bid contracts may forward their complaints to Mr M.E. Tlalang, Compliance Unit, Provincial Supply Chain Management, Private Bag X2132, MMABATHO, 2735; or First Floor Botshelo Water Building, Univeristy Drive, MMABATHO, 2735; or call him at 018 – 388 5145.
- 4.5. Any enquiries regarding Policies and Prescripts of Procurement in the Government Sector and this Division (Provincial Supply Chain Management Office - PSCM) may be forwarded to Mr M.M. Moetapele at 018 – 388 5193.
- 4.6. Further information and queries may be directed to The Director, Provincial Supply Chain Management, Private Bag X2132, MMABATHO, 2735; or First Floor Botshelo Water Building, Univeristy Drive, MMABATHO,2735.

5. BULLETIN

NB : Bidders are advised to read the entire Bulletin. No Official of the Provincial SupplyChain Management will be held responsible for loss of opportunity due to submission of incorrect address, or delays caused by the Post Office, or non-renewal of the subscription.

Web Address: www.etenders.gov.za (for tenders)

www.treasury.nwpg.gov.za (for Provincial Tender Bulletin)

csd@treasury.gov.za (for information on self-registration: CSD)

www.csd.gov.za (for Steps on Self-registration)