

THE TENDER BULLETIN

NUMBER 03 OF 2015/16

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DEPARTMENT OF FINANCE



NORTH WEST

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

PROVINCIAL SUPPLY CHAIN
MANAGEMENT OFFICE

SUPPLIER MANAGEMENT SERVICES

1. IMPORTANT INFORMATION

- For new subscriptions and enquiries please contact : Ms M.G. Mothibedi (018) 388 4227 or Ms N.E. Makhoeng (018) 388 4227/4230. For more information on bids invitations, please contact the person listed on the bid under **Contact Personq**
- Annual subscription fee for the Bulletin is R50.00
- It is the responsibility of the bidder to obtain bid documents from relevant Departments.
- Please check the required deposit for each bid.
- Bids documents should be duly completed, signed sealed in an envelope: marked bid number, closing date and time; and should be deposited in the relevant bid box not later than 11:00 am on the closing date.
- No exceptions will be made.
- Please comply with General Conditions of the Contract (GCC . Annexure A)
- No telegraphic, facsimile or e-mailed bids will be considered.
- Provincial Departments reserve the right to accept any bid in whole or in part and do not bind themselves to accept lowest or any bid offer.
- Bidders may ask the Departments in writing to explain whatever the bidder needs an explanation on.

NOTE VERY WELL

SHOULD THE TAX CLEARANCE BE NOT ATTACHED, BE NOT THE ORIGINAL COPY OR BE NOT SIGNED BY SARS ON THE CLOSING DATE OF THE INVITED BID, THE BID WILL BE DECLARED INVALID.

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The Tender Bulletin is obtainable from :The Provincial Supply Chain Management, First Floor, Botshelo Water Building, University Drive, MMABATHO, 2735.

2. BIDDING INFORMATION

2.1. Bidding Requirements

The bidder must :-

- Be 18 years old or above.
- Be a South African Citizen.
- Have a registered business for a particular service or supply.
- Obtain an original valid Tax Clearance Certificate for the business/company from the South African Revenue Services (SARS). Certificate should not be more than 12 months old from the date of issue to the time when the bid closes.
- All Construction businesses should register their companies with the Construction Industry Development Board (CIDB . may be contacted at www.cidb.gov.za)
- Security businesses should register their companies with Private Security Industry Regulatory Authority (PSIRA may be contacted at 012 . 337 5695, Fax No. 012 . 326 6128).
- Residential Construction businesses should register their companies with NHBRC (National Housing Building Research Council)
- Physical existence of the business is a requirement.

Bidders are required to :-

- Make use of the prescribed Standard Bid Documents (SBD) forms compiled in the bid document.
- Insert prices and other required information in the appropriate spaces on the prescribed forms.
- Furnish other information if required, e.g. samples/pamphlets.
- Complete preference points claim forms (in terms of the Preferential procurement Regulations, 2001).
- Submit Company Registration Certificate (e.g, CK1) and other Business Statutory Registration documents (e.g. NHBRC, CIDB, PSIRA, etc)

General Bid Requirements :-

- Late bids are not considered. Bids are late if they are received at the address given in the bid document; after the closing date and time.
- Bids are valid for a period of 90 days.
- All bids must be quoted in South African currency and must be VAT inclusive.
- All relevant forms attached to the bid must be completed and signed in ink where applicable; by a duly authorised official.
- Original valid Tax Clearance Certificate signed and stamped by the Receiver of Revenue must be attached.
- In case of Joint Ventures; Original valid Tax Clearance Certificates of both/all companies and a signed Agreement by the parties involved.
- Copy of the company registration certificate from the Registrar of Companies (CIPRO). If it is a JV, copies of both/all companies.
- Copies of identity documents of Main Shareholders of the Company. If JV; copies of IDs of main share holders of both/all companies.

2.2. Lodging and Closing of Bids

- Bids shall be lodged not later than 11:00 on the closing date.
- Each bid should be lodged in a sealed separate envelope with the name and address of the bidder, bid number, closing date and time of such a bid.
- Bids received after the specified closing time shall be regarded as late and will not be accepted.
- After the closing time, bids are opened in public and names of bidders are read out. Only prices for bids in construction, civil, mechanical and electrical works categories may be disclosed in public.

2.3. The bidding process

3.3.1. *Why the Bidding process*

- To comply with Section 217 of the Constitution.
- To comply with the concept of Supply Chain Management.
- To enforce the application of Preferential Procurement Policy Framework Act.
- To encourage competition among suppliers.
- To procure goods and services to State Departments.

2.3.2. What to consider before bidding (Refer also to 2.1 above)

- Register your Business with Registrar of Companies.
- Register with SARS for Tax Clearance Certificate.
- Do you have the required capacity to provide goods and services to client Departments?
- Do you have the required resources?
- Do you have enough time to complete the contract taking into account your current work load?
- In case of Joint Ventures, a statement of Agreement of both parties should be available.

2.3.3. Invalidity of bids

- Failure to submit a bid document on time.
- Failure to sign a bid document.
- Failure to submit samples when requested to do so.
- Failure to attend a compulsory site inspection meeting.
- Failure to attend a compulsory briefing session.
- Usage of tippex when completing a bid document.
- Failure to complete bid prices in figures and in words.
- Submission of a faxed bid document.
- Failure to attach copy of your identity document.
- Provision of incorrect or misleading information.
- Failure to comply with the specifications.
- Failure to submit a receipt as proof of purchase of a bid document.
- Failure to complete preference point forms.
- Failure to attach your original, valid Tax Clearance Certificate.
- Failure to submit company registration certificate/s.
- Failure to submit necessary documents OR any one of the requirements stipulated in the bid document.

IMPORTANT NOTICE

*All the Departments do not bind themselves to accept any bid which is incomplete or award the lowest scoring points bidder **AND** they can award the bid as whole or in part.

*Bidders should submit original and valid **B-BBEE Status Level Verification Certificate** or original certified copies thereof to substantiate their B-BBEE rating claims. **Failure** to submit such certificate will result in the bidder **not qualifying** for preference points for B-BBEE. The bidders must submit verification certificates that are accredited by SANAS (South African National Accreditation System) IRBA (Independent Regulatory Board of Auditors)

2.4. Role of the Supplier Development Sub Directorate

- Maintenance of the Provincial Supplier Database.
- Tender Advisory Services, i.e.
 - Provision of general information on all matters related to the Government bidding process.
 - Managing the (ERS) Electronic Response System.
 - Rendering of assistance to bidders in the completion of bid documents.
 - Monitoring presentations during briefing sessions and site inspections.
 - Managing subscriptions, compilation and distribution of the Tender Bulletin.
 - Assisting Client Departments with Tender Administration Issues.
- Conducting Outreach Programmes, i.e. organising workshops and training on the Government bidding process for Rural Communities, SMMEs, Youth, Disabled and Historically Disadvantaged Businesses.

2.5. Applicable Legislative and Regulatory prescripts

The following prescripts should be adhered to by all Provincial departments and Bidders :-

- The Constitution of the Republic of South Africa, Act No. 108 of 1996.
- Preferential Procurement Policy Framework Act, Act No. 5 of 2000.
- Preferential Procurement Regulations, 2001.
- Public Finance Management Regulations: Framework for Supply Chain Management published on 05 December 2003.
- All National and Provincial Practice Notes on supply Chain Management and other sectoral legislation.

3. INVITATIONS

DEPARTMENT	BID NO AND CRITERIA	PROJECT DESCRIPTION	CONTACT PERSON	CLOSING DATE & TIME
Department Of Health	<p>NWDOH 01/2015</p> <p>90: Price 10: Preferential points, will be allocated according to BBBEE Rating</p> <hr/> <p>Functionality criteria will be as specified in bid document</p>	<p>Outsourcing of Transport for Excelsius Nursing College students (long distance trips). A non-refundable deposit of R150.00 is payable for this document.</p> <p style="text-align: center;"><u>COMPULSORY PRE-BID MEETING</u></p> <p>Date : 30 April 2015 Time : 10h30 Venue: Excelsius Nursing College, Boardroom Klerksdorp</p> <p><i>*Only those who attended the compulsory pre-bid meeting be considered</i></p>	<p>Administration Enquiries:</p> <p>Ms N. Tshabalala OR Ms R Setena at (018) 391 4386 / 4559</p> <p>Technical Enquiries:</p> <p>Mrs T.R. Mothupi at (018) 406 8601</p>	<p>20 May 2015</p> <p>At 11h00</p>
Department of Health	<p>NWDOH/ 02/PS/13</p> <p>90: Price 10: Preferential points, will be allocated according to BBBEE rating</p> <hr/> <p>Functionality criteria will be as specified in detailed bid document</p>	<p>Outsourcing of Transport for Excelsius Nursing College students (short distance trips). A non-refundable deposit of R150.00 is payable for this document.</p> <p style="text-align: center;"><u>COMPULSORY PRE-BID MEETING</u></p> <p>Date : 30 April 2015 Time : 11h30 Venue: Excelsius Nursing College, Boardroom Klerksdorp</p> <p><i>*Only those who attended the compulsory pre-bid meeting will be considered</i></p>	<p>Administration Enquiries:</p> <p>Ms N. Tshabalala OR Ms R Setena at (018) 391 4386 / 4559</p> <p>Technical Enquiries:</p> <p>Mrs T.R. Mothupi at (018) 406 8601</p>	<p>20 May 2015</p> <p>At 11h00</p>
Department of Community Safety and Transport Management	<p>CS&TM 06/14/15</p> <p>90: Price 10: as per Equity Points Allocation table below</p> <hr/>	<p>The Supply, Delivery, Installation and Maintenance of Blue Intermittently flashing Light Bars and Klaxons over a Period of Three (03) Years. A non-refundable deposit of R300.00 is payable for this document.</p> <p style="text-align: center;"><u>COMPULSORY PRE-BID MEETING</u></p> <p>Date : 06 May 2015 Time : 10h00 Venue: Safety House, 31-34 Molopo Road Mahikeng</p>	<p>Bid documentation Enquiries:</p> <p>Patrick Mocuminyana At Tel: (018) 388 1162</p> <p>Specification Enquiries:</p> <p>Mr Matthews Mtshengu At Tel. (018) 381 9114</p>	<p>20 May 2015</p> <p>At 11h00</p>

<p>Department of Community Safety and Transport Management</p>	<p>CS&TM 06/18/14/15 90: Price 10: as per Equity Points Allocation points below</p>	<p>Test, Calibration and Repair of Breach Alcohol Tester Facilities for the Department in the North West Province for a Period of Three (03) years. A non-refundable deposit of R300.00 is payable for this document.</p> <p style="text-align: center;"><u>COMPULSORY PRE-BID MEETING</u></p> <p>Date : 07 May 2015 Time : 10h00 Venue: Safety House, 31-34 Molopo Road Mahikeng</p> <p><i>*Only those who attended the compulsory pre-bid meeting will be considered</i></p>	<p>Bid documentation Enquiries: Patrick Mocominyana At Tel: (018) 388 1162</p> <p>Specification Enquiries: Mr Matthews Mtshengu At Tel. (018) 381 9114</p>	<p>20 May 2015 At 11h00</p>
<p>Department Of Tourism</p>	<p>NWDOT 2015/04 90: Price 10: B-BBEE Status Level of Contribution Functionality criteria will be as speci- fied in de- tailed bid document</p>	<p>24 Hour Security Services for a Period of 3 Years for Mafikeng Hotel School Campus. A non-refundable deposit of R200.00 is payable for this document.</p> <p style="text-align: center;"><u>COMPULSORY PRE-BID MEETING</u></p> <p>Date : 24 April 2015 Time : 10h00 Venue: MEC Boardroom, NWDC Building Mmabatho</p>	<p>Technical Enquiries: Mr Kelaotswe at (018) 388 2888 082 661 6865</p> <p>Bid Documents (SCM): Ms Angie Moeketsi at Tel (018) 388 2706 OR Ms Kamogelo Mokoto at (018) 388 5688</p>	<p>11 May 2015 At 11h00</p>
<p>Department Of Tourism</p>	<p>NWDOT 2015/04 90: Price 10: B-BBEE Status Level of Contribution Functionality criteria will be as speci- fied in de- tailed bid document</p>	<p>24 Hour Security Services for a Period of 3 Years for Taung Hotel School and Convention Centre. A non-refundable deposit of R200.00 is payable for this document.</p> <p style="text-align: center;"><u>COMPULSORY PRE-BID MEETING</u></p> <p>Date : 24 April 2015 Time : 11h15 Venue: MEC Boardroom, NWDC Building Mmabatho</p>	<p>Technical Enquiries: Mr Kelaotswe at (018) 388 2888 082 661 6865</p> <p>Bid Documents (SCM): Ms Angie Moeketsi at Tel (018) 388 2706 OR Ms Kamogelo Mokoto at (018) 388 5688</p>	<p>11 May 2015 At 11h00</p>

Equity Points allocation table of Tenders No. CS&TM 06/14/15 AND CS&TM18/14/15

Points will be allocated to a bidder for attaining the B-BEE status level of contributor in accordance with the table below:

B-BBEE Status Level of Contributor	Number of Points (90/10 System)
1	10
2	9
3	8
4	5
5	4
6	3
7	2
8	1
Non-compliant Contributor	0

PLEASE NOTE

Bid documents for the Department of Health (Head Office – Mafikeng)

Bid documents will be available from 24 April 2015 from the North West Department of Health, Ground Floor, New Office Park Building, 3801, Corner First Street and Sekame Rd, Mmabatho **AND** will Close at the same building.

Bid documents for the Department of Community Safety and Management

Bid documents will be available from 06 and 07 May (between 8h00 and 16h30) at the Department of Community Safety and Transport Management, Revenue Office No. 018, Ground Floor, New Office Building, Ngaka Modiri Molema Road (Next to Old Parliament Building, near the Stadium), Mahikeng 2735 **AND** will close at the same building.

Bid documents for the Department of Tourism

Bid documents will be available from 17 April 2015 at the Department of Tourism, Office No. 754 or 755, 1st Floor, West Wing, Ga-Rona Building **AND** will Close at the same building.

EXPRESSION OF INTEREST

The Department of Rural, Environment and Agricultural (READ) is calling for Expression of Interest from Registered and experienced Service Providers for Pre-qualification to be included in the Department's vendor roster for the following specialised goods and services **ONLY:**

Tender No	Description of Project
13 READ 01/2015	Supply and delivery of livestock (Poultry, goats, pigs, dairy, cattle, breeding bulls suppliers, etc
13 READ 02/2015	Installation and Maintenance of irrigation systems and centre pivot
13 READ 03/2015	Installation of Hydroponic tunnels
13 READ 04/2015	Sighting, drilling, testing and equipping boreholes and water resource development
13 READ 05/2015	Construction and equipping of Agro-processing plants
13 READ 06/2015	General Building of Agricultural Infrastructures or related
13 READ 07/2015	Electrical supplies, installation and maintenance
13 READ 08/2015	Installation of Fence
13 READ 09/2015	Construction of Firebelts
13 READ 10/2015	Maintenance and supply of fire-fighting equipment
13 READ 11/2015	Maintenance and supply of mobile radios and repeater
13 READ 12/2015	Aerial landscape, rock and ground survey . digitisation and mapping
13 READ 13/2015	Database and archive development
13 READ 14/2015	Maintenance of quadbikes
13 READ 15/2015	Outdoor photography and digitisation
13 READ 16/2015	Helicopter hiring services during damage causing animal incident
13 READ 17/2015	Manufacturing and supply of Molok bins

PLEASE NOTE:

- **If you do not specialise in any of the goods / services mentioned above, please do not respond to this request as your application will not be considered**

Bid document will be available from the Department of Rural, Environment and Agricultural Development, Supply Chain Management Unit, Office No. WA5, Ground Floor, AgriCentre Building, Corner Dr James Moroka and Stadium Road, Mmabatho from the 21st April 2015 or accessible from the Departmental website on <http://www.nwpg.gov.za/Agriculture> under Tenders

Completed responses must be submitted in a sealed envelope clearly marked with the reference number and placed in the READ tender box at the Agricentre Building at the following Department of Rural, Environment and Agricultural Development, AgriCentre Building, Cnr, Dr James Moroka and Stadium Road, Mmabatho 2735.

CLOSING DATE : 12 MAY 2015

CLOSING TIME : 11H00

IMPORTANT NOTICE: Should VALID Tax Clearance Certificate NOT be attached
The bid will be regarded as invalid. No faxed or e-mailed Bids will be accepted.

4. NOTICES TO ALL BIDDERS

- 5.1. Service provider/s who reside(s) within the boundaries of the North West Province are hereby invited to register their companies in the Provincial Supplier Database. There is no closing date.
- 5.2. Tender Bulletin subscribers are reminded to check the validity of their subscription and renew it on or before the expiry date. Note that the expiry date is twelve months after the date of first subscription.
- 5.3. Communities, Youth, SMMEs and Disabled people who wish to be workshopped or trained on the Government Bidding Process should contact Otlotleng Gaolalwe at 018 – 388 4239 OR Margaret Molale at 018 – 388 3935 / 4227.
- 5.4. Bidders who have complaints regarding bid contracts may forward their complaints to Mr Moagisi Tlalang at 018 - 388 5145 OR Erlin Peterson at 018 – 388 3924, Compliance Unit, Provincial Supply Chain Management, Private Bag X2132, MMABATHO, 2735; or First Floor Botshelo Water Building, Univeristy Drive, MMABATHO, 2735.
- 5.5. Further information and queries may be directed to The Director, Provincial Supply Chain Management, Private Bag X2132, MMABATHO, 2735; or First Floor Botshelo Water Building, Univeristy Drive, MMABATHO,2735.

5. BULLETIN

NB : Bidders are advised to read the entire Bulletin. No Official of the Provincial Supply Chain Management will be held responsible for loss of opportunity due submission of incorrect address, or delays caused by the Post Office, or non-renewal of the subscription.